

Nashoba Valley Regional Dispatch District

Administration Board

Meeting Minutes

February 10, 2021

ATTENDEES:

BOARD MEMBERS:

Chair Orlando Pacheco, Lancaster; Vice Chair Margaret Nartowicz, Berlin; Don Lowe, Bolton; Marie Sobalvarro, Harvard; Heather Lemieux, Lunenburg; Jessica Strunkin, Devens.

MEMBERS NOT PRESENT:

James Kreidler, Townsend

OTHER PARTICIPANTS:

Chief Michael Hanson, Lancaster FD; Chief Timothy Kelly, Devens FD; Chief Richard Sicard, Harvard PD; Chief Patrick Sullivan, Lunenburg FD; Chief Warren Nelson, Bolton PD; Chief Mark Boynton, Townsend FD; June Poland, Nashoba Finance Committee Member, Berlin; Ross Klun, Exec. Dir., Angela Siciliano, Dep. Dir., Peter Kinnas and Glenn Casey, NVRDD; Karen Davis, MDFA and Shelly Testa, Recording Secretary, Public Safety Admin. Devens FD.

CALL TO ORDER:

- In Accord with the Governor's declaration of the State of Emergency, the meeting was held remotely via Zoom. Meeting called to order at 9:38am with a quorum present and acting.

EXECUTIVE DIRECTOR UPDATES

- All assessment payments (H1, H2) have been paid.
- New phone system has been implemented. Auto attendant option has been added to operationally improve transfer time from general public calls and non-emergent calls.
- NVRDD dispatchers helped 911 callers thru life saving CPR instructions until medical help arrived on scene and saved 2 lives: 1 in Devens and 1 Bolton..
Job well done Team!!!!
- Recommends that the OPS Committee consider alternating appointed Chair, Vice Chair positions between FD and PD to keep meetings an ideas diverse and help with communications of needs for both departments.
- Chief Thomas Gammel, Lunenburg PD, volunteered and was appointed and new Vice Chair of OPS Committee. Thank you Chief.

CHAIRMAN UPDATES

- Orlando met with Angela and achieved all grant signatories.

EXECUTIVE DIRECTOR / DEPUTY DIRECTOR CONTRACT NEGOTIATIONS

- Given current status of the pending negotiations with LA County, item moved to next meeting.

APOINTMENT OF DEPUTY DIRECTOR

- No action taken today. Chain of command as is. Ross will be traveling to CA week of Feb 15th and decision expected 1st or 2nd week in March.
- Goal is to appoint Angela as "Acting" Executive Director to not exceed a six (6) month period upon which a decision will be made to appoint her as Executive Director or hire an Executive Director.

- Angela will be covering two (2) positions and would like to discuss salary compensations ahead of time as her contract will be up come Oct 2021 also.
- Vice Chair requested there be a discussion on this item in a special Executive Session meeting *before* Ross's departure. Meeting scheduled Thursday Feb. 25, 2021 @ 10:00am via Zoom.

SETTLEMENT BETWEEN NVRDD & MassCOP

- Don Lowe, Bolton made a motion to approve Settlement Agreement and authorize Chair Orlando Pacheco to sign agreement made, accepted by Marie Sobalvarro, Harvard, and with a unanimous vote, approved.
- Chair Orlando Pacheco is thankful and grateful to Labor and Management for all efforts to get agreement executed.

FY22 BUDGET

- Assessments have been settled. \$199,500.
- Item now removed from future agenda's except for updates from Executive Director and/or Chair.

NEXT MEETING

- TBD

ADJOURN

- With no further Open Session business, and no Executive Session business, Orlando Pacheco motioned to adjourn. With a unanimous roll call, adjourned at 10:13a.m.