



Town Accountant Bolton, Massachusetts

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Ninotchka Rogers
Town Accountant

Nashoba Valley Regional Dispatch District Finance Committee

Minutes December 1, 2021

Meeting date:

Wednesday, December 1, 2021

Present Via Zoom:

Ninotchka Rogers, Town Accountant Bolton
June Poland, Town Accountant Berlin
Angela Siciliano, NVRDD Assistant Director
Karen Brochu, Finance Director/Town Accountant Lunenburg
Jack Parow, Interim Director
Jared Mullane, Finance Director Harvard
Cheryl Gariepy, Finance Director/Town Accountant Lancaster

Ms. Gariepy called the meeting to order at 9:01 a.m.

Ms. Poland made a motion to approve the October meeting minutes, seconded by Ms. Rogers.
(Unanimous)

The committee discussed what to do about audit recommendations and it was agreed that it would be better for the new director to weigh in on these items.

The committee discussed the internal financial control plan. Ms. Rogers said she had some comments that she would add to the document for later review. This led into a discussion of needing to have written financial policies as soon as possible. These policies should address budget timeline as well as what to do with any excess funds at the end of the fiscal year.

Mr. Parow told the committee that the union contract is almost complete, but we do not know how much would be owed in retroactive pay yet.

Ms. Gariepy made a motion to pay an FY21 bill out of the current budget line item, seconded by Mr. Mullane. (Unanimous)

There are no budget proposals for FY23 yet.

The next meeting is scheduled for December 22, 2021 at 9:00 a.m.

Meeting adjourned at 9:28 a.m.