



Town Accountant Bolton, Massachusetts

Town Hall, 663 Main Street, Bolton, MA 01740

Phone 978-779-3310 Fax 978-779-5461

Ninotchka Rogers
Town Accountant

Nashoba Valley Regional Dispatch District Finance Committee

Minutes April 13, 2022

Meeting date:

Wednesday, April 13, 2022

Present Via Zoom:

Anne Camaro, NVRDD Executive Director
Kristen Noel, NVRDD Treasurer
Fred Aponte, NVRDD Accountant
Ninotchka Rogers, Town Accountant Bolton
June Poland, Town Accountant Berlin
Karen Brochu, Finance Director/Town Accountant Lunenburg
Jared Mullane, Finance Director Harvard
Cheryl Gariepy, Finance Director/Town Accountant Lancaster

Ms. Gariepy called the meeting to order at 9:02 a.m.

Minutes will be approved at the next meeting

The committee reviewed FY22 budget to actual numbers and everything appears on track.

The committee discussed the Vadar proposal for new accounting software. Ms. Camaro will get revised figures with 3 cloud users and no PO module over a six-year period. There may be savings in the IMC software that could help offset some of the costs. The committee agreed that all numbers brought into the new accounting system should be researched for accuracy.

Kristen Noel was introduced as the new Treasurer for the district.

Mr. Mullane questioned what the \$2000 audit adjustment related to. Mr. Aponte will follow up with the auditor.

There was discussion on what the process should be for capital requests and it was determined that a capital plan would be helpful for the committee to know what total costs are anticipated. Ms. Camaro told the committee that the center will need to purchase acoustic panels to reduce

the reverb in the center. The current quote is \$20,000 and she will get another quote to compare. Mr. Aponte will also contact SoftRight to get a quote for accounting software.

Ms. Camaro let the committee know that she is working on the continuity of operation plan which might create another capital request.

The Admin Board is still reviewing the district agreement.

The committee reviewed the stabilization fund

The next meeting is scheduled for May 4, 2022 at 9:00 a.m.

Meeting adjourned at 9:46 a.m.