

Nashoba Valley Regional Dispatch District

Administration Board

Meeting Minutes – Executive Session

May 30, 2023

10:30 AM

ATTENDEES:

Board Members:

Berlin: Kristen Rubin, Chair

Bolton: Don Lowe

Harvard: Marie Sobalvarro

Lancaster: Kate Hodges

Lunenburg: Heather Lemieux

Others:

NVRDD: Anne Camaro, Executive Director

NOT PRESENT:

Devens: Meg Delorier, Vice-Chair

I. CLOSED EXECUTIVE SESSION

- With a quorum present and acting, the Executive Session was called to order by the chair at 10:33 AM.
- Discussion regarding the lease agreement for 270 Barnum Rd:
 - Bolton Town Administrator Don Lowe, raised his concern about the lack of a redlined copy highlighting the changes made on the Lease Agreement.
 - Berlin Town Administrator Kristen Rubin advised that she had spoken to Mass Development and that this was not a change to the old contract, but a new contract that Mass Development was deploying for all its tenants. She also advised that she is comfortable with the agreement as written.
 - Members of the board requested that Executive Director Camaro, reach out and obtain from the HVAC Vendor “as built” drawings of the system, as well as an evaluation of the system’s current state and life expectancy.
 - Harvard Assistant Town Administrator Marie Sobalvarro raised a concern with the lack of recourse under the “quiet enjoyment” clause of the agreement.
 - Executive Director Anne Camaro closed the discussion by advising the board that NVRDD has the option to petition the State 911 Department in FY25 for funds under the development grant for purchase and retrofitting a building to house NVRDD. However, in the meantime NVRDD still needs to sign the agreement and stay at 270 Barnum Rd, as she had spoken to NVRDD’s Legal Counsel and there is no other recourse or avenue to request changes to the agreement.

II. VOTE TO MOVE OUT OF EXECUTIVE SESSION

- With no further discussion, at 10:52 the Chair of the Administration Board entertained a motion to move out of executive session and back into open session. Motion made by Marie Sobalvarro, seconded by Heather Lemieux. Roll call vote: Berlin: YES, Bolton: Yes, Harvard: YES, Lancaster: YES, Lunenburg: YES. The motion carried with 5 votes in favor and 0 votes against.