

FINAL

**Nashoba Valley Regional Dispatch District**  
**Administration Board**  
**Meeting Minutes**  
**February 25, 2021**

**Executive Session Minutes**

**BOARD MEMBERS PRESENT:**

Chair Orlando Pacheco, Lancaster, Vice Chair Margaret Nartowicz, Berlin; Marie Sobalvarro, Harvard; Don Lowe, Bolton; Heather Lemieux, Lunenburg and Jessica Strunkin, Devens.

**MEMBERS NOT PRESENT:**

James Kreidler, Townsend.

**OTHER PARTICIPANTS:**

Shelly Testa, Recording Secretary - Devens Public Safety Admin.

At the Board of Directors Meeting held In Accord with the Governor's declaration of the State of Emergency, the meeting was held remotely via Zoom and was convened at 10:10am.

- Executive Director, Ross Klun, has not given an official resignation.
- Terms of Agreement for the Deputy Director is to be approached as an "Active Executive Director".
- As the "Acting Executive Director" a new contract should not be necessary. Pay compensation, yes. Current position would not be jeopardized. The position for Executive Director will be posted as in past practice.
- "Acting" Executive Director shall be present in the dispatch center to oversee Operations.
- Vice Chair will request from Ross Klun in writing expectations in position and will bullet contract provisions for Board.

There being no further business, upon motion duly made and seconded by unanimous roll call vote, adjourned out of Executive Session, and not reenter Open Session at 10:42am.