

**Nashoba Valley Regional Dispatch District**  
**Administration Board**  
**Meeting Minutes**  
**November 8, 2017**

**Executive Session Minutes**

**BOARD MEMBERS PRESENT:**

Vice Chair Don Lowe, Bolton; Tim Bragan and Marie Sobalvarro, Harvard; Heather Lemieux, Lunenburg; Christine Keefe, Berlin; Orlando Pacheco, Lancaster.

**MEMBERS NOT PRESENT:**

Chair Thatcher Kezer, Devens; Jim Kreidler, Townsend; Mary Arata, Berlin.

**OTHER PARTICIPANTS:**

Ross Klun, NVRDD Executive Director and Shelly Testa, MDFA.

At the Board of Directors Meeting held at MassDevelopment, 33 Andrews Parkway, Devens, an Executive Session of the Board of Directors was convened with a unanimous roll call at 10:02a.m.

**CONTRACT NEGOTIATIONS WITH NON-UNION PERSONNEL**

- Meetings are on-going with Union Reps.
- Holiday pay contract was such that pay is based on salary plus double time and a ½ for being a holiday.
- Comp time vs. holiday pay: contract states no information that it is offered.
- Health insurance was to mimic Lancaster's benefits from when the center opened.
- Dental: was set up to be paid by the employee 100%. At present, it is set at 75/25%.
- Members of the Board will be meeting with Marc Terry to further discuss the work schedule and how to approach adjusting the hours / days based on what the original contract was supposed to be; 5 and 2. The schedule changed in approx. Jan 2015. Members of the Board at that time recall a denied vote changing schedule to 4 and 2, documentation to support that to be located.

There being no further business, upon motion duly made and seconded by unanimous roll call vote, the Vice Chair adjourned the Executive Session at 10:04a.m. Open session was not resumed.