

# Nashoba Valley Regional Dispatch District

## Administration Board

### Meeting Minutes

November 19, 2012

#### ATTENDEES:

BOARD MEMBERS PRESENT: Tim Bragan; Harvard-Chairman, George Ramirez; Devens, Kerry Speidel; Lunenburg, Orlando Pacheco; Lancaster

OTHER PARTICIPANTS: Shelly Fietz, MassDevelopment

CALL TO ORDER: Tim Bragan called the meeting to order at 10:11 am with a quorum present and acting.

#### MEETING MINUTES

- Minutes from October 22<sup>nd</sup>, October 30<sup>th</sup>, November 2<sup>nd</sup> and November 5<sup>th</sup> read and approved without changes. Tim Bragan asked for a motion to accept the minutes, Kerry Speidel made the motion, seconded by Orlando Pacheco. Agreed unanimously.

#### OLD BUSINESS

##### Executive Director

- After review of candidate's Background Investigation Report, George Ramirez asked for a motion to proceed with making an offer for employment to Nathan Kenney. Would like the DOH to be January 2, 2013. If candidate is available to start earlier, that is acceptable. Tim Bragan accepted the motion, seconded by Kerry Speidel. Agreed unanimously.
- The town of Lancaster will hire the candidate until the NVRDD is up and running.
- The employee will be offered benefits as currently offered in this community: 2 weeks' vacation, 13 sick days, 3 personal days. Overtime will not be offered.
- When employed by the NVRDD, GIC benefits will then be offered.
- Orlando Pacheco, Lancaster, will contact Nathan Kenney, to make the initial offer and then schedule a time to meet with the Board.

##### TriTech (IMC)

- The Board reviewed the IMC End User Agreement and moved to accept Orlando's motion to accept Agreement pending review by MD Legal Counsel. Motion accepted by Tim Bragan, seconded by George Ramirez. Agreed unanimously.

##### COMTRONICS

- The Board accepted George Ramirez's motion to approve Comtronics Corporation as the radio vendor for the NVRDD. Tim Bragan accepted the motion, Orlando Pacheco seconded the motion. Agreed unanimously.
- A letter of recommendation in the amount of \$495,498.63 will be drafted to be approved at the December MassDevelopment Board of Directors meeting. (Funds are grant reimbursable).

#### LEGISLATION

- George Ramirez asked for a motion that Tom Garrity reach out to Frank Poznizak, State 911 Department, to help gather information on the Bill that has been referred to the House and is still in the Committee on the 3<sup>rd</sup> reading. Tim Bragan accepted the motion, seconded by Kerry Speidel. Agreed unanimously.

#### COMMENTARY

- None

#### ADJOURN

- George Ramirez asked for a motion to adjourn, motion made by Kerry Speidel, seconded by Orlando Pacheco. Adjourned at 11:33am

## Testa, Shelly

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**From:** Orlando Pacheco <opacheco@lancasterma.net>  
**Sent:** Tuesday, November 20, 2012 11:05 AM  
**To:** Testa, Shelly  
**Subject:** ED Hiring

Hi Shelly. Nathan has accepted the position on the condition that we can work out a suitable offer. We are setting up a date/time to meeting the week of the 26<sup>th</sup>. I will report back after we meet. Thanks Orlando